

Contract No. 27-440-1000-00229

Administer Licensing Examinations for Test Applicants

Emergency Procurement

FY27 Term (upon execution date of contract through January 22, 2027)

STATE OF NEW MEXICO

**OFFICE OF SUPERINTENDENT OF INSURANCE
PROFESSIONAL SERVICES CONTRACT # 27-440-1000-00229**

THIS AGREEMENT is made and entered into by and between the State of New Mexico, **OFFICE OF SUPERINTENDENT OF INSURANCE**, (“Superintendent” or “OSI”), and **PSI Services** hereinafter referred to as the "Contractor" and is effective as of the date set forth below upon which it is executed by the General Services Department/State Purchasing Division (GSD/SPD Contracts Review Bureau).

1. Scope of Work.

1. As prescribed by the New Mexico Insurance Code, NMSA 1978, Section 59A-1-1 *et seq.*, Contractor shall develop and administer licensing examinations for the Superintendent that test an applicant’s knowledge of specific areas of insurance law and practice, a licensee’s duties and responsibilities, and general competence.

2. Each exam must be offered at least once each month at each facility listed in paragraph 16 below.

3. Each exam must be made available for additional occurrences in highly populated areas or if warranted by demand. The exam schedules are set by the exam vendor and approved by the Superintendent. Contractor shall publish the schedule online and shall include links from the schedule to the electronic application.

4. Insurance examinations shall be based on national job analysis and state- specific analysis performed by the Contractor and based upon the New Mexico Insurance Code, rules promulgated by the Superintendent, and other related laws and regulations.

5. Each test item shall represent essential knowledge and skills for acceptable entry-level performance of licensed insurance professionals as specified in NMSA 1978, Section 59A-11-1 *et seq.* Each examination shall provide a comprehensive test (as a whole), of the applicant’s knowledge necessary for the license type applied for, the duties and responsibilities of the licensee, and the insurance laws and regulations of the state New Mexico.

6. All questions and answers shall be verified and approved as to correctness, relevance, content, and other factors set by the Superintendent and each test (as a whole), shall be reviewed and approved by the Superintendent.

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7. All state-specific questions developed by Contractor pursuant to this contract shall become the property of OSI and the State.

8. Contactor shall develop a bank of exam questions of a large enough quantity to assure that Contractor shall be able to generate multiple, and non-identical versions of each required exam. Contractor shall also develop a process for selecting test questions from the bank of questions for a specific occasion.

9. Contractor shall evaluate and notify candidates within five business days of their eligibility to test using criteria defined in the Insurance Code and in 13.4.2.11 NMAC.

10. Contractor shall continually process registrations for candidates authorized to take examinations. Contractor shall accept registrations by electronic means including a website registration or email and by telephone. Contractor must have a procedure to validate an applicant's email address. Within five (5) business days of submission of a registration, Contractor shall issue a registration confirmation notice to the candidate with a valid email address electronically, or by hard copy via U.S. mail, based on the applicant's preference.

11. Contractor shall develop a procedure to verify all social security numbers as valid and belonging to the applicant.

12. Contractor shall develop a procedure to validate an applicant's email address so that duplicate email addresses for the same applicant cannot be accepted.

13. Contractor shall collect an examination fee pursuant to NMSA 1978, Sections 59A-6-1, 59A-11-6(J), and 59A-11-6(K).

14. Contractor shall accept major credit cards, debit cards, and checks, as payment of the examination fee at the time of registration. Contractor shall collect all approved examination fees for first time and retake candidates at or prior to time of the exam registration.

NOTE: Contractor's compensation is limited solely to fees collected in this manner. The State will not provide any additional compensation to Contractor subject to the terms of the contract.

15. Contractor shall administer exams in English or Spanish, as requested by the examinee.

16. Contractor shall administer the following insurance exams:

- a. life insurance producer;
- b. accident and health or sickness insurance producer;
- c. life, accident and health or sickness insurance producer;

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- d. property insurance producer;
- e. casualty insurance producer;
- f. property, and casualty insurance producer;
- g. Title with Escrow
- h. Title Escrow only
- i. Title only
- j. bail;
- k. crop hail insurance producer;
- l. consultant's life and health;
- m. consultant's property, property and casualty
- n. consultant's life and health and Property and casualty;
- o. personal lines insurance producer;
- p. independent and staff adjuster P/C and W/C;
- q. independent and staff adjuster P/C excluding Workers Compensation
- r. independent and staff adjuster Public Entity and
- s. public adjuster

17. Contractor shall develop any other licensing examination in response to statutory or regulatory changes or as otherwise requested and approved by the Superintendent during the terms of the Contract.

18. Contractor shall establish at minimum, five ADA-compliant New Mexico-based test centers at no cost to OSI or the State. These test centers shall be located in Albuquerque, Santa Fe, Roswell, Las Cruces, and Farmington, or at additional sites approved by the Superintendent. Seating capacity and hours of operations for each test center shall be approved by the Superintendent. Each test center shall be under the supervision of Contractor's certified Test Center Administrators at all times during exam administration. Contractor shall safely secure examination questions prior to test administration and following the examination.

19. Contractor shall receive approval for each required exam and be prepared to begin conducting exams at all test centers no more than 90 days after the date the contract is awarded, during which time the Contractor shall develop exams, obtain exam approval, prepare the handbook, and arrange for testing and supervisory personnel for each test center. Approval of the proposed exam questions shall be within one month after submission to OSI.

20. Contractor shall develop, print, and distribute a comprehensive handbook for applicants, the Superintendent, and any other interested party, and make the handbook available by mail or electronic download at no additional charge. Contractor shall work with the Superintendent to determine the handbook's specifications, which shall include, at a minimum: exam requirements, exam registration information, test site locations, a summary

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of topics that may be covered for each exam, sample questions, scoring procedures, reexamination requirements, contact information, procedures for requesting ADA accommodations, and other information that may be helpful for applicants. The Superintendent will conduct the final review and approval of the handbook prior to its printing and distribution. Contractor shall submit the handbook to OSI for final approval at least two (2) weeks prior to administration of the first exam, and then annually thereafter.

21. Contractor shall provide RPT Services to OSI for candidates located in the United States. RPT Services shall mean the activities and work performed by Contractor to provide test registration and scheduling, test delivery, and test results processing for a computer-based test proctored remotely via webcam and audio by Contractor and delivered online to a test candidate enabling test candidates to use their own personal computer equipment. Contractor shall administer standard exit surveys to all candidates at the end of the exam. The survey information shall be used by Contractor to maintain a high level of customer service provided to the candidates. Contractor shall include questions in the survey as directed by the Superintendent. Contractor shall provide the results, including any complaints contained in the exit surveys, to the Superintendent, in the format, medium, and frequency acceptable to the Superintendent.

22. Following an examination, Contractor shall score all exams in a fair, impartial and nondiscriminatory manner using a consistent scoring process. Contractor shall not pass a candidate unless the candidate receives a grade of at least seventy percent (70%) on the examination, pursuant to NMSA 1978, Section 59A-11-6(D). Contractor shall print and distribute passing and failing score reports at the test sites to each candidate who takes an examination before the candidate leaves the test center. The score report shall indicate pass or fail and provide information about retaking an exam for any candidates who fail the exam.

23. Within one business day of the completion of the examination, Contractor shall provide examination data to the Superintendent in a secure electronic format designated by the Superintendent; including, but not limited to, exam date, applicant names, scores, exams taken, photographs, social security numbers and dates of birth. Contractor shall report exam scores in compliance with requirements for electronic transfer of information using the NAIC's State Based Systems (SBS) or as otherwise directed by the Superintendent.

24. Contractor shall produce and maintain reports as specified by the Superintendent for online review and printing in the format, medium, and frequency acceptable to and accessible by the Superintendent. Contractor shall provide a report upon request that includes the fees collected by Contractor from candidates, in the format, medium, and frequency acceptable to and accessible by the Superintendent.

25. Contractor shall generate and provide OSI with on-line access to regular quarterly

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statistical reports that include the number of registrants, exams given, passes, failures, retests and psychometric exam statistics necessary to measure the performance of the exams, and other data requested by the Superintendent in the format, medium, and frequency acceptable to the Superintendent. These reports shall include accurate score accounting and reporting, including pass/fail ratios by exam type.

26. Contractor shall provide pass/fail scores to the NAIC upon request.

27. In coordination with the Superintendent, Contractor shall conduct Examination Development Workshops at Contractor's expense, either via webinar or in person in New Mexico, at least annually to review and update content outlines; review, modify or write materials as necessary for each examination level; assign levels of difficulty to new items; create exam forms; and perform any additional tasks required to create and maintain the examinations.

28. Contractor does not have to maintain an administrative office in New Mexico, but shall have a contact available via toll-free telephone and email address during regular business hours (8:00a.m. to 5:00p.m. Mountain Time, Monday through Friday) to handle miscellaneous requests from applicants or the Superintendent.

29. Contractor is required to provide expert testimony in an administrative hearing if called to do so by the Superintendent of Insurance or designee of the Superintendent of Insurance.

2. Compensation.

The Agency is not responsible for any expenses, services, or taxes incurred by Contractor in performing under this Agreement. The exam fee is paid by the candidate directly to the Contractor, and that is the sole source of Contractor's compensation under this contract. No state funds are expended under this contract. No New Mexico gross receipts tax will be levied on services since all services will be performed outside of the state of New Mexico.

3. Term.

THIS AGREEMENT SHALL NOT BECOME EFFECTIVE UNTIL APPROVED BY THE GSD/CRB. **This Agreement shall terminate January 22, 2027**, unless terminated pursuant to paragraph 4 (Termination). In accordance with NMSA 1978, § 13-1-150, no contract term for a professional services contract, including extensions and renewals, shall exceed four years, except as set forth in NMSA 1978, § 13-1-150.

4. Termination.

A. **Grounds.** The Agency may terminate this Agreement for convenience or cause. The Contractor may only terminate this Agreement based upon the Agency's uncured, material breach of this Agreement.

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B. Notice; Agency Opportunity to Cure.

1. Except as otherwise provided in Paragraph (4)(B)(3), the Agency shall give Contractor written notice of termination at least thirty (30) days prior to the intended date of termination.

2. Contractor shall give Agency written notice of termination at least thirty (30) days prior to the intended date of termination, which notice shall (i) identify all the Agency's material breaches of this Agreement upon which the termination is based and (ii) state what the Agency must do to cure such material breaches. Contractor's notice of termination shall only be effective (i) if the Agency does not cure all material breaches within the thirty (30) day notice period or (ii) in the case of material breaches that cannot be cured within thirty (30) days, the Agency does not, within the thirty (30) day notice period, notify the Contractor of its intent to cure and begin with due diligence to cure the material breach.

3. Notwithstanding the foregoing, this Agreement may be terminated immediately upon written notice to the Contractor (i) if the Contractor becomes unable to perform the services contracted for, as determined by the Agency; (ii) if, during the term of this Agreement, the Contractor is suspended or debarred by the State Purchasing Agent; or (iii) the Agreement is terminated pursuant to Paragraph 5, "Appropriations", of this Agreement.

A. Liability. Except as otherwise expressly allowed or provided under this Agreement, the Agency's sole liability upon termination shall be to pay for acceptable work performed prior to the Contractor's receipt or issuance of a notice of termination; provided, however, that a notice of termination shall not nullify or otherwise affect either party's liability for pre-termination defaults under or breaches of this Agreement. The Contractor shall submit an invoice for such work within thirty (30) days of receiving or sending the notice of termination. *THIS PROVISION IS NOT EXCLUSIVE AND DOES NOT WAIVE THE AGENCY'S OTHER LEGAL RIGHTS AND REMEDIES CAUSED BY THE CONTRACTOR'S DEFAULT/BREACH OF THIS AGREEMENT.*

B. Termination Management. Immediately upon receipt by either the Agency or the Contractor of notice of termination of this Agreement, the Contractor shall: 1) not incur any further obligations for salaries, services or any other expenditure of funds under this Agreement without written approval of the Agency; 2) comply with all directives issued by the Agency in the notice of termination as to the performance of work under this Agreement; and 3) take such action as the Agency shall direct for the protection, preservation, retention or transfer of all property titled to the Agency and records generated under this Agreement. Any non-expendable personal property or equipment provided to or purchased by the Contractor with contract funds shall become property of the Agency upon termination and shall be submitted to the agency as soon as practicable.

5. Appropriations.

The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of New Mexico for the performance of this

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Agreement. If sufficient appropriations and authorization are not made by the Legislature, this Agreement shall terminate immediately upon written notice being given by the Procuring Agency to the Contractor. The Procuring Agency's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final. If the Procuring Agency proposes an amendment to the Agreement to unilaterally reduce funding, the Contractor shall have the option to terminate the Agreement or to agree to the reduced funding, within thirty (30) days of receipt of the proposed amendment.

6. Status of Contractor.

The Contractor and its agents and employees are independent contractors performing professional services for the Agency and are not employees of the State of New Mexico. The Contractor and its agents and employees shall not accrue leave, retirement, insurance, bonding, use of state vehicles, or any other benefits afforded to employees of the State of New Mexico as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are reportable by the Contractor for tax purposes, including without limitation, self-employment and business income tax. The Contractor agrees not to purport to bind the State of New Mexico unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

7. Assignment.

The Contractor shall not assign or transfer any interest in this Agreement or assign any claims for money due or to become due under this Agreement without the prior written approval of the Agency.

8. Subcontracting.

The Contractor shall not subcontract any portion of the services to be performed under this Agreement without the prior written approval of the Agency. No such subcontract shall relieve the primary Contractor from its obligations and liabilities under this Agreement, nor shall any subcontract obligate direct payment from the Procuring Agency.

9. Release.

Final payment of the amounts due under this Agreement shall operate as a release of the Agency, its officers and employees, and the State of New Mexico from all liabilities, claims and obligations whatsoever arising from or under this Agreement.

10. Confidentiality.

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without the prior written approval of the Agency.

11. Product of Service -- Copyright.

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All materials developed or acquired by the Contractor under this Agreement shall become the property of the State of New Mexico and shall be delivered to the Agency no later than the termination date of this Agreement. Nothing developed or produced, in whole or in part, by the Contractor under this Agreement shall be the subject of an application for copyright or other claim of ownership by or on behalf of the Contractor.

12. Conflict of Interest; Governmental Conduct Act.

A. The Contractor represents and warrants that it presently has no interest and, during the term of this Agreement, shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with the performance or services required under the Agreement.

B. The Contractor further represents and warrants that it has complied with, and, during the term of this Agreement, will continue to comply with, and that this Agreement complies with all applicable provisions of the Governmental Conduct Act, Chapter 10, Article 16 NMSA 1978. Without in anyway limiting the generality of the foregoing, the Contractor specifically represents and warrants that:

1) in accordance with NMSA 1978, § 10-16-4.3, the Contractor does not employ, has not employed, and will not employ during the term of this Agreement any Agency employee while such employee was or is employed by the Agency and participating directly or indirectly in the Agency's contracting process;

2) this Agreement complies with NMSA 1978, § 10-16-7(A) because (i) the Contractor is not a public officer or employee of the State; (ii) the Contractor is not a member of the family of a public officer or employee of the State; (iii) the Contractor is not a business in which a public officer or employee or the family of a public officer or employee has a substantial interest; or (iv) if the Contractor is a public officer or employee of the State, a member of the family of a public officer or employee of the State, or a business in which a public officer or employee of the State or the family of a public officer or employee of the State has a substantial interest, public notice was given as required by NMSA 1978, § 10-16-7(A) and this Agreement was awarded pursuant to a competitive process;

3) in accordance with NMSA 1978, § 10-16-8(A), (i) the Contractor is not, and has not been represented by, a person who has been a public officer or employee of the State within the preceding year and whose official act directly resulted in this Agreement and (ii) the Contractor is not, and has not been assisted in any way regarding this transaction by, a former public officer or employee of the State whose official act, while in State employment, directly resulted in the Agency's making this Agreement;

4) this Agreement complies with NMSA 1978, § 10-16-9(A) because (i) the Contractor is not a legislator; (ii) the Contractor is not a member of a legislator's family; (iii) the Contractor is not a business in which a legislator or a legislator's family has a substantial interest; or (iv) if the Contractor is a legislator, a member of a legislator's family, or a business in which a legislator or a legislator's family has a substantial interest,

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disclosure has been made as required by NMSA 1978, § 10-16-7(A), this Agreement is not a sole source or small purchase contract, and this Agreement was awarded in accordance with the provisions of the Procurement Code;

5) in accordance with NMSA 1978, § 10-16-13, the Contractor has not directly participated in the preparation of specifications, qualifications or evaluation criteria for this Agreement, or any procurement related to this Agreement; and

6) in accordance with NMSA 1978, § 10-16-3 and § 10-16-13.3, the Contractor has not contributed, and during the term of this Agreement shall not contribute, anything of value to a public officer or employee of the Agency.

C. Contractor's representations and warranties in Paragraphs A and B of this Article 12 are material representations of fact upon which the Agency relied when this Agreement was entered into by the parties. Contractor shall provide immediate written notice to the Agency if, at any time during the term of this Agreement, Contractor learns that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances. If it is later determined that Contractor's representations and warranties in Paragraphs A and B of this Article 12 were erroneous on the effective date of this Agreement or have become erroneous by reason of new or changed circumstances, in addition to other remedies available to the Agency and notwithstanding anything in the Agreement to the contrary, the Agency may immediately terminate the Agreement.

C. All terms defined in the Governmental Conduct Act have the same meaning in this Article 12(B).

13. Amendment.

A. This Agreement shall not be altered, changed or amended except by instrument in writing executed by the parties hereto and all other required signatories.

B. If the Agency proposes an amendment to the Agreement to unilaterally reduce funding due to budget or other considerations, the Contractor shall, within thirty (30) days of receipt of the proposed Amendment, have the option to terminate the Agreement, pursuant to the termination provisions as set forth in Article 4 herein, or to agree to the reduced funding.

14. Merger.

This Agreement incorporates all the Agreements, covenants and understandings between the parties hereto concerning the subject matter hereof, and all such covenants, Agreements and understandings have been merged into this written Agreement. No prior Agreement or understanding, oral or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

15. Penalties for Violation of law.

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The Procurement Code, NMSA 1978 §§ 13-1-28 through 13-1-199, imposes civil and criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for illegal bribes, gratuities and kickbacks

16. Equal Opportunity Compliance.

The Contractor agrees to abide by all federal and state laws and rules and regulations, and executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws of the State of New Mexico, the Contractor assures that no person in the United States shall, on the grounds of race, religion, color, national origin, ancestry, sex, age, physical or mental handicap, or serious medical condition, spousal affiliation, sexual orientation or gender identity, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity performed under this Agreement. If Contractor is found not to be in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

17. Applicable Law.

The laws of the State of New Mexico shall govern this Agreement, without giving effect to its choice of law provisions. Venue shall be proper only in a New Mexico court of competent jurisdiction in accordance with NMSA 1978, § 38-3-1 (G). By execution of this Agreement, Contractor acknowledges and agrees to the jurisdiction of the courts of the State of New Mexico over any and all lawsuits arising under or out of any term of this Agreement.

18. Workers' Compensation.

The Contractor agrees to comply with state laws and rules applicable to workers compensation benefits for its employees. If the Contractor fails to comply with the Workers Compensation Act and applicable rules when required to do so, this Agreement may be terminated by the Agency.

19. Records and Financial Audit.

The Contractor shall maintain detailed time and expenditure records that indicate the date; time, nature and cost of services rendered during the Agreement's term and effect and retain them for a period of three (3) years from the date of final payment under this Agreement. The records shall be subject to inspection by the Agency, the General Services Department/State Purchasing Division and the State Auditor. The Agency shall have the right to audit billings both before and after payment. Payment under this Agreement shall not foreclose the right of the Agency to recover excessive or illegal payments.

20. Indemnification.

The Contractor shall defend, indemnify and hold harmless the Agency and the State of New Mexico from all actions, proceeding, claims, demands, costs, damages, attorneys' fees and

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all other liabilities and expenses of any kind from any source which may arise out of the performance of this Agreement, caused by the negligent act or failure to act of the Contractor, its officers, employees, servants, subcontractors or agents, or if caused by the actions of any client of the Contractor resulting in injury or damage to persons or property during the time when the Contractor or any officer, agent, employee, servant or subcontractor thereof has or is performing services pursuant to this Agreement. In the event that any action, suit or proceeding related to the services performed by the Contractor or any officer, agent, employee, servant or subcontractor under this Agreement is brought against the Contractor, the Contractor shall, as soon as practicable but no later than two (2) days after it receives notice thereof, notify the legal counsel of the Agency and the Risk Management Division of the New Mexico General Services Department by certified mail.

21. New Mexico Employees Health Coverage.

A. If Contractor has, or grows to, six (6) or more employees who work, or who are expected to work, an average of at least 20 hours per week over a six (6) month period during the term of the contract, Contractor certifies, by signing this agreement, to have in place, and agree to maintain for the term of the contract, health insurance for those employees and offer that health insurance to those employees if the expected annual value in the aggregate of any and all contracts between Contractor and the State exceed \$250,000 dollars.

B. Contractor agrees to maintain a record of the number of employees who have (a) accepted health insurance; (b) declined health insurance due to other health insurance coverage already in place; or (c) declined health insurance for other reasons. These records are subject to review and audit by a representative of the state.

C. Contractor agrees to advise all employees of the availability of State publicly financed health care coverage.

22. Invalid Term or Condition.

If any term or condition of this Agreement shall be held invalid or unenforceable, the remainder of this Agreement shall not be affected and shall be valid and enforceable.

23. Invalid Term or Condition.

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

24. Notices.

Any notice required to be given to either party by this Agreement shall be in writing and

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shall be delivered in person, by courier service or by U.S. mail, either first class or certified, return receipt requested, postage prepaid, as follows:

To the Agency: Victoria Baca
NM Office of Superintendent of Insurance
PO Box 1689
1120 Paseo de Peralta
Santa Fe, NM 87504-1689
Victoria.baca@osi.nm.gov

To Contractor: **PSI Services**
18000 W 105th St.
Olathe KS, 66061
Attn: Alon Schwartz
aschwartz@psionline.com

25. Authority.

If Contractor is other than a natural person, the individual(s) signing this Agreement on behalf of Contractor represents and warrants that he or she has the power and authority to bind Contractor, and that no further action, resolution, or approval from Contractor is necessary to enter into a binding contract.

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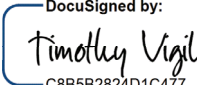
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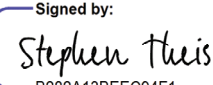
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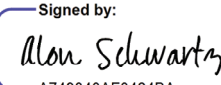
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IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of signature by the GSD/SPD Contracts Review Bureau below.

By:  DocuSigned by:
C8B5B2824D1C477... Date: 7/23/2026
Alice T Kane, Superintendent, or Designee
Office of Superintendent of Insurance

By:  Signed by:
B282A13BEEC94F1... Date: 7/23/2026
Stephen Thies, General Counsel
Certifying legal sufficiency:

By:  Signed by:
FD2B039824E94FA... Date: 7/24/2026
Chief Financial Officer
Office of Superintendent of Insurance

By:  Signed by:
A749040AE0424BA... Date: 7/23/2026
PSI Services, Contractor

The records of the Taxation and Revenue Department reflect that the Contractor is registered with the Taxation and Revenue Department of the State of New Mexico to pay gross receipts and compensating taxes.

ID Number: Services will be performed outside New Mexico and will be performed in Olathe Kansas. No state funds are expended under this contract. No New Mexico gross receipts tax will be levied on services since all services will be performed outside of the state of New Mexico.

By:  DocuSigned by:
A1E23200AE974AA... Date: 7/23/2026
Taxation and Revenue Department

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This Agreement has been approved by the GSD/CRB Contracts Review Bureau:

By: N/A - \$5K or less Date: 7/28/2026
GSD/SPD Contracts Review Bureau

NOTE: NO public funds associated with this award therefore, NO PO will not be issued for the following reason: **“The Agency is not responsible for any expenses, services, or taxes incurred by Contractor in performing under this Agreement. The exam fee is paid by the candidate directly to the Contractor, and that is the sole source of Contractor’s compensation under this contract.”**

No state funds are expended under this contract. No New Mexico gross receipts tax will be levied on services since all services will be performed outside of the state of New Mexico”.