

AMENDMENT #1

OFFICE OF SUPERINTENDENT OF INSURANCE

REQUEST FOR PROPOSALS (RFP)

**THIRD-PARTY ADMINISTRATOR
FOR THE
NEW MEXICO PATIENT'S COMPENSATION FUND**



RFP #22-440-5000-00001

Release Date: August 26, 2021

Due Date: October 14, 2021

RFP #22-440-5000-00001 AMENDED AS DESCRIBED HEREIN:

Date of Amendment: August 30, 2021

Purpose of Amendment: To extend the time periods within which Offerors may submit their Acknowledgement of Receipt Form and Questions, and within which the OSI must issue its Responses to those questions.

AMENDMENTS

Page 5. Section II A. Sequence of Events

Original Text:

| Action | Responsible Party | Due Dates Sample Time Frames |
|----------------------------------|---------------------------|-------------------------------------|
| 1. Issue RFP | Procurement Manager | August 26, 2021 |
| 2. Acknowledgement of Receipt | Potential Offerors/Agency | September 7, 2021 |
| 3. Deadline to submit Questions | Potential Offerors | September 10, 2021 |
| 4. Response to Written Questions | Procurement Manager | September 17, 2021 |

Amended Text:

| Action | Responsible Party | Due Dates Sample Time Frames |
|----------------------------------|---------------------------|-------------------------------------|
| 1. Issue RFP | Procurement Manager | August 26, 2021 |
| 2. Acknowledgement of Receipt | Potential Offerors/Agency | September 10, 2021 |
| 3. Deadline to submit Questions | Potential Offerors | September 17, 2021 |
| 4. Response to Written Questions | Procurement Manager | September 24, 2021 |

Page 6. Section II B. Explanation of Events

Original Text:

2. Acknowledgement of Receipt

Potential Offerors shall hand deliver, return by email or registered or certified mail the "Acknowledgement of Receipt of Request for Proposals Form" that accompanies this document, APPENDIX A, to have their organization placed on the procurement distribution list. The form shall be signed by an authorized representative of the organization, dated and returned to the Procurement Manager by 4:00 pm MST or MDT on September 7, 2021.

Amended Text:

2. Acknowledgement of Receipt

Potential Offerors shall hand deliver, return by email or registered or certified mail the "Acknowledgement of Receipt of Request for Proposals Form" that accompanies this document, APPENDIX A, to have their organization placed on the procurement distribution list. The form shall be signed by an authorized representative of the organization, dated and returned to the Procurement Manager by 4:00 pm MST or MDT on **September 10, 2021**.

Page 6. Section II B. Explanation of Events

Original Text:

3. Deadline to Submit Written Questions

Potential Offerors may submit written questions to the Procurement Manager as to the intent or clarity of this RFP until 4:00 pm MST or MDT on September 10, 2019. All written questions must be addressed to the Procurement Manager as declared in Section I, Paragraph D. Questions shall be clearly labeled and shall cite the Section(s) in the RFP or other document which form the basis of the question.

Amended Text:

3. Deadline to Submit Written Questions

Potential Offerors may submit written questions to the Procurement Manager as to the intent or clarity of this RFP until 4:00 pm MST or MDT on **September 17, 2019**. All written questions must be addressed to the Procurement Manager as declared in Section I, Paragraph D. Questions shall be clearly labeled and shall cite the Section(s) in the RFP or other document which form the basis of the question.

Page 7. Section II B. Explanation of Events

Original Text:

4. Response to Written Questions

Written responses to written questions will be distributed on September 17, 2021, as indicated in the sequence of events to all potential Offerors whose organization name appears on the procurement distribution list. An e-mail copy will be sent to all Offerors that provide Acknowledgement of Receipt Forms described in II.B.2 before the deadline. Additional copies will be posted to: www.osi.state.nm.us.

Amended Text:

4. Response to Written Questions

Written responses to written questions will be distributed on **September 24, 2021**, as indicated in the sequence of events to all potential Offerors whose organization name appears on the procurement distribution list. An e-mail copy will be sent to all Offerors that provide Acknowledgement of Receipt Forms described in II.B.2 before the deadline. Additional copies will be posted to: www.osi.state.nm.us.

Page 27. APPENDIX A

Original Text:

APPENDIX A

ACKNOWLEDGEMENT OF RECEIPT FORM

REQUEST FOR PROPOSAL (RFP)

THIRD-PARTY ADMINISTRATOR FOR NM PATIENT'S COMPENSATION FUND

22-440-5000-00001

In acknowledgement of receipt of this Request for Proposal the undersigned agrees that s/he has received a complete copy, beginning with the title page and table of contents, and ending with APPENDIX H.

The acknowledgement of receipt should be signed and returned to the Procurement Manager no later than **September 7, 2021, at 4:00 pm**. Only potential Offerors who elect to return this form completed with the indicated intention of submitting a proposal will receive copies of all Offeror written questions and the written responses to those questions as well as RFP amendments, if any are issued.

Amended Text:

APPENDIX A

ACKNOWLEDGEMENT OF RECEIPT FORM

REQUEST FOR PROPOSAL (RFP)

**THIRD-PARTY ADMINISTRATOR FOR NM PATIENT'S
COMPENSATION FUND
22-440-5000-00001**

In acknowledgement of receipt of this Request for Proposal the undersigned agrees that s/he has received a complete copy, beginning with the title page and table of contents, and ending with APPENDIX H.

The acknowledgement of receipt should be signed and returned to the Procurement Manager no later than **September 10, 2021, at 4:00 pm**. Only potential Offerors who elect to return this form completed with the indicated intention of submitting a proposal will receive copies of all Offeror written questions and the written responses to those questions as well as RFP amendments, if any are issued.