

## SELF SERVICE STORAGE REGISTRY OF AUTHORIZED LOCATIONS

**COMPLETED FORM MUST BE EMAILED TO [agents.licensing@state.nm.us](mailto:agents.licensing@state.nm.us)**

**This form must be filed by the owner or the supervising entity of the self-service storage facility. Submit the completed form and attachments via email with "SELF SERVICE STORAGE FILING" in the subject line.**

|   |                      |
|---|----------------------|
| <u>Self Service Facility Owner (Business Entity Name)</u> | <u>FEIN</u>          |
| <u>Business Address</u>                                   |                      |
| <u>Phone Number</u>                                       | <u>Email Address</u> |
| <u>Mailing Address</u>                                    |                      |

**Please select one**

|  |   |
|--|---|
|  | Location(s) where self-service storage insurance will be offered            |
|  | Additional location(s) where self service storage insurance will be offered |
|  | Location(s) no longer offering self-service storage insurance               |

**LOCATIONS.** List all the locations in New Mexico at which the owner plans to conduct insurance sales. Attach additional copies of this form if necessary.

| FACILITY | LOCATION | OWNER | SUPERVISING ENTITY | INSURANCE PROUDCER |
|----------|----------|-------|--------------------|--------------------|
|          |          |       |                    |                    |
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- Before offering self-service storage insurance at a location, a self-service storage insurance producer must provide the superintendent with a complete list of each location where the self-service storage insurance producer will offer self-service storage insurance. The supervising entity must maintain a registry of each location at which a self-service storage insurance producer is authorized to sell, solicit or offer self-service storage insurance in this state.
- The registry must be made available for inspection by the superintendent upon reasonable request.
- A self-service storage insurance producer must notify the superintendent within thirty days after: (1) engaging in the sale or solicitation of self-service storage insurance at any additional location in the state; or (2) ceasing to sell, solicit or offer self-service storage insurance.

|  |              |
|--|--------------|
| <u>Signature of self-service storage facility owner or supervising entity</u>    | <u>Date</u>  |
| <u>Printed name of self-service storage facility owner or supervising entity</u> | <u>Title</u> |