

Designated Responsible License Producer Change Request Form

The Designated Responsible Licensed Producer (DRLP) must hold an active license in New Mexico for the line of authority held by the agency. Cumulatively the lines of authority held by the DRLP(s) must equal the lines held by the agency.

Change of DRLP cannot be completed online, and cannot be processed during the renewal process.

Name of the Entity: _____

FEIN: _____

License Number: _____

() Remove current DRLP and replace with individual listed below.

() Keep current DRLP and add new DRLP.

Name of New DRLP: _____

NPN/License Number: _____

Line(s) of Authority: _____

Signature of new DRLP: _____ Date: _____

NOTE: Anyone exercising license powers must be affiliated to the entity. The DRLP does not take the place of this requirement. To affiliate licensees exercising licensing powers for the entity, complete form 202B and mail in with affiliation fee.

Completed form may be submitted by mail, fax, or email.

Mailing Address: Producer Licensing Bureau, PO Box 1689, Santa Fe, NM 87504

FAX: 505-827-4373

Email: agents.licensing@state.nm.us