

STATE OF NEW MEXICO
OFFICE OF SUPERINTENDENT OF INSURANCE

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PRODUCER LICENSING BUREAU
Lorinda Martinez – Bureau Chief
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Bulletin 2015-022
June 4, 2015

TO: ALL INSURANCE LICENSE APPLICANTS IN NEW MEXICO

RE: REQUIREMENT TO SUBMIT A COMPLETE APPLICATION PURSUANT TO NMSA 1978 § 59A-11-1 ET SEQ. AND §§ 13.4.1 THROUGH 13.4.6 NMAC

THE FOLLOWING BULLETIN is issued pursuant to NMSA 1978 § 59A-2-8 and § 13.20.2 NMAC.

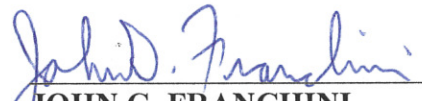
All insurance applicants are on notice that the New Mexico Insurance Code, NMSA 1978 59A-1-1 *et seq.* explicitly provides that fees are deemed earned upon submission and are not refundable. See NMSA 1978 §59A-6-1. Therefore, applicants are advised to be certain applications are complete when submitted, because incomplete applications will be rejected and the fee will not be refunded or applied to any resubmission. All insurance applicants are on notice that the following procedures are in place:

1. Any failure to provide complete information when submitting an application for licensure to the Producer Licensing Bureau will result in a rejection of the application and will result in a forfeiture of the application fee. An incomplete application will be returned to the applicant. This requirement is necessary due to the volume of incomplete applications that have been submitted and the amount of time it takes to process incomplete applications.
2. All applicants are required to use the current forms posted on the Office of Superintendent, Producer Licensing Bureau website at the following Internet link:
<http://www.osi.state.nm.us/agent-licensing/forms-applications.html>

A failure to submit an application on the current form posted on the web site will result in a returned application to the applicant, and a forfeiture of the application fee.

For more information about this bulletin, please contact Lorinda Martinez, Bureau Chief, (505)827-4554 in the Producer Licensing Bureau.

ISSUED at Santa Fe, New Mexico on June 4, 2015.



JOHN G. FRANCHINI
Superintendent of Insurance